



35 Alice Street, P.O. Box 129

Brighton, ON K0K 1H0

613-475-2511

Minutes for the regular meeting of the Brighton Public Library Board for March 27, 2024 at 7:00 pm held in-person at 35 Alice Street

Present: Heather Ratz (CEO, Treasurer, Secretary), Rick Hill (Chair), Councillor Emily Rowley, Councillor Bobbi Wright, Parise Herbert, Andrea Mensen, Beth Bruder (Vice Chair) and Catriona (Trina) May

Regrets: Don Leeson

Absent: Shirley Coveney

1. Call to order at 7:00 pm by Rick.
2. Approval of minutes of February 2024 and agenda for this meeting

Moved by Beth Bruder, seconded by Catriona May that the Board approve the minutes of February 28, 2024 and the agenda for this meeting. Carried.

3. CEO Report – Heather

Alyssa organized a mini-golf program using various articles in the library. It was an amazing set up and Heather suggested that if there is an award for innovation, this one should be in the running.

Dan's presentation of Main Street Part 2 was well attended.

The BDA digitizing and scanning open house event was a great success and they look forward to repeating at another time.

Andrea noted that the Home School Science Fair was a great success. Attendance was doubled from last year. Penny provided Certificates for the children and they were well received by both parents and kids.

Heather provided outreach to the Brighton Retirement Residence for the second time and led 9 residents through a Laughter Yoga session.

The staff training session for Home Schooling recertification was a great success.

4. Financial Report – End of February

Balance - Heather reported on GICs and fixed assets.

Profit & Loss – Photocopy fees are a good revenue – the Municipal funding has been approved and first quarter payment has been received

Line 5400 Expenses – as expected to date. Professional fees for next year – Audit will start Thursday and Friday (April 4 & 5) next week.

5. BDA – Beth provided a report

Looking into a theme for the 2025 calendar and are open to suggestions.

Will be a participant on Canada Day and will be featuring Fairgrounds and Racetrack photos. Heather suggested they be situated beside the library booth to enforce their connection to it.

The Bonnie Brown project is done.

Hilda Montgomery project is ongoing.

John Stephens story has a diary that is being considered.

BPL exhibit of Main Street is currently up in the foyer, aerial photos will be next display. Still working on getting a Codrington exhibit set up.

Marketing website un-answered questions remain.

Mary Tadman has information and artifacts related to fishing in Gosport area and about social difficulties.

Ralph and Catherine will be meeting with a representative of Archives of Ontario regarding preparation of a plate (short video) of the Brighton area.

Next BDA Committee meeting is Wednesday, April 17 at 5:00 pm in the library.

6. Correspondence - None

7. Report from Council Reps – Councillor Rowley advised that the Budget has been approved but the compensation area is not yet completed. New CAO will start on Monday, April 8.
8. Other Business – Rick noted that the Strategic Planning group will be meeting Wednesday April 3 at 2:30 pm, in the library.
9. Adjournment – **Moved by Councillor Emily Rowley and Seconded by Beth Bruder to adjourn the meeting at 7:45 pm**

Next scheduled Library Board Meeting is scheduled for April 24, 2024 at 7:00 pm in in the library or at the discretion of the Board Chair.



Rick Hill

Chair



Heather Ratz

CEO/Secretary/Treasurer

